



Volunteer Position: Grant Writer/Trainer

Role:

The Global Development Foundation GDF volunteer will work directly with GDF in a role as full-time grant writer and trainer. An important part of creating a long term sustainable impact in quality education is for GDF's and GDF's partners to engage in learning about and taking advantage of grant opportunities.

The GDF volunteer will have the opportunity to directly engage with GDF partners and to take the lead in substantial research and documentation. Plan and execute a big picture approach to urban education model development funding and develop and lead trainings for GDF staff and partners about grant writing.

Period of traineeship:

Minimum time of three months

Responsibilities:

- Creating a grant writing training program
- Identifying grant opportunities for GDF and its partner NGO's
- Liaising directly senior staff in tailoring the grant application to the requirements of the GDF program and the needs of the current GDF partners
- Creating resources and the documentation of the grant training and creation process for future use.

Skill requirements:

GDF is seeking a dedicated, creative individual who has invested interest in professional development who has formal training in fund generation/ Grant writing experience, as well as a passion for training others and good communication skills

Housing and working conditions:

GDF will assist in finding housing for the volunteer. However, GDF is not responsible for housing, living and travel costs. No stipend will be provided, the volunteer is welcome to find outside funding. GDF has limited capacity to provide a laptop, cell phone and office space for use by the volunteer during the work period.

**Expectations**

To work diligently for the organization in the above-mentioned areas, in a focused manner while responding with flexibility to emerging needs in the working environment.

GDF will provide:

The giving of preparatory information prior to volunteering along with needs-based guidance and support throughout your assignment. Professional development and support from field experts. Opportunity to work alongside area specialists from around the world. Assistance will also be given in adaptation to Delhi city and the Indian culture and in the working relations with the NGO. Great international connections after position with the GDF alumni program